Rappahannock-Rapidan Regional Commission Meeting  
December 12, 2018 at 1:00 pm  
RRRC Board Room  
420 Southridge Parkway, Suite 106, Culpeper, VA 22701

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call & Quorum Determination
4. **Approval of Agenda
5. Public Comment
6. Presentations and Special Recognition
   a) Presentation: Community College Updates

   Germanna Community College
   Dr. Jeanne Wesley, Vice President, Academic Affairs, Workforce & Professional Development

   Lord Fairfax Community College
   Michelle Cribs, Outreach & Coaching Specialist
   Carlene Hurdle, Workforce Director

7. Approval of Minutes
   a) **October 24, 2018 (Attachment)
8. Intergovernmental Review
9. Financial Reports
   a) **FY 2019 YTD Revenues and Expenditures (Attachment)
   b) **FY 2018 Agency Audit Report (Attachment)

Meeting Calendar and additional background available via the Commission’s websites:  
www.purelypiedmont.com  www.foothillshousing.org  www.tweenriverstrail.com
10. Executive Director’s Report (Attachment)

11. Staff Updates
   
   a) Foothills Housing Network 2019 Point-in-Time Count

12. New Business
   
   a) **Consideration of Adoption of the 2018 Rappahannock-Rapidan Regional
      Hazard Mitigation Plan (Attachment)
   b) **Consideration of Adoption of RRRC Title VI Plan (Attachment)
   c) **RRRC Application to DRPT for FY 2020 Transportation Demand Management
      Operating Assistance Grant Program (Attachment)
   d) **RRRC Application to DRPT for FY 2020 Mobility Programs Grant Program
      (Attachment)
   e) **RRRC Application to DRPT for FY 2020 FTA Section 5310 Capital &
      Operating Grant Program (Attachment)
   f) **Consideration of 2019 VACo Region 7 Legislative Platform (Attachment)
   g) **Formation of Nominating Committee (Attachment)

13. Closed Session (if necessary)

   
   • Regional Commission February 27, 1pm

15. Regional Roundtable

16. **Adjournment

**Commission Action Requested

NOTE: An Executive Committee meeting will be convened if a quorum is not present.
## Rappahannock Rapidan Regional Commission
### October 24, 2018 Regular Meeting
### RRRC Board Room
### 420 Southridge Parkway Suite 106, Culpeper VA 22701

**MINUTES**

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**Others Present:** Alison DeTuncq, Commonwealth Transportation Board, John Lynch, VDOT Culpeper District Engineer  
**Staff Present:** Jenny Biché, Joseph Costello, Monica Creel, Michelle Edwards, Kristin Lam Peraza, Jessi Mason, Patrick Mauney, Terry Snead

1. **Call to Order**  
Chairman James Crozier called the meeting to order at 1:01 p.m.

2. **Pledge of Allegiance**

3. **Roll Call & Quorum Determination**  
Chairman Crozier welcomed Mr. John Egertson, Culpeper County Administrator, and Mr. Brannnon Godfrey, Town of Warrenton Manager to the Commission.
The roll was called by the Executive Director and a quorum was confirmed.

4. **Agenda Approval**
   E. Ashby moved to approve the agenda, 2nd by M. Taylor. The motion passed unanimously.

5. **Public Comment**
   There were no comments from the public.

6. **Presentations**
   a) **Presentation: Regional Transportation Update**
      Alison DeTuncq, Commonwealth Transportation Board member for the Culpeper District and John Lynch, VDOT Culpeper District Engineer presented regional transportation information to the Commission.

      Mr. Lynch provided updates on the Smart Scale prioritization program, including funded projects from the first and second rounds that are moving forward through engineering and design, and the recently completed application process for round three. For that latest round, nearly $7 billion was requested with approximately $800 to $850 million available.

      Ms. DeTuncq shared information about safety concerns due to distracted drivers, and people not wearing seat belts. There has been a 20% increase of pedestrians and VDOT workers or contactors being struck. One solution discussed using portable rumble strips in work zones, and Culpeper District staff has also started installing rumble strips along primary roads, both within the centerlines and along the edge of the travel lanes. Such measures are designed to keep people more aware when they are over the line or heading off the road.

      Commissioners discussed safety issues related to construction zones and had specific questions about Restricted Crossing U-Turn (RCUT) intersections related to safety and operational improvements, as well as the impact on farm use vehicles. Chairman Crozier thanked Ms. DeTuncq and Mr. Lynch for their presentation.

   b) **Resolution of Thanks to Outgoing Commissioner Sean Polster**
      B Godfrey moved to approve the Resolution of Thanks to Mr. Sean Polster for his service to the Commission, 2nd by J Hobbs. The motion carried.

   c) **Resolution Honoring Past Commissioner John Coates**
      Chairman Crozier asked P Mauney to read the resolution honoring the life and service of Mr. John Coates. The resolution will be recorded in the official records of the Regional Commission.

7. **Approval of Minutes**
   Chairman Crozier presented the minutes of the August 22nd meeting. S. Walker moved to approve as presented, 2nd by E. Ashby. The motion passed unanimously.

8. **Intergovernmental Review**
   There were no intergovernmental review items on the agenda.
9. **Financial Reports**
   
   *a) FY 2019 YTD Revenues and Expenditures*
   
   Chairman Crozer asked P Mauney to review items 9A and 9B. P Mauney referenced the FY 2019 year to date financials through September, highlighting the office maintenance expenses for replacement of both of the HVAC units in the building and paving of the parking lot. The latter project has been pushed back a couple of times by the paving company, and may not be completed until Spring 2019. Revenues received are at 32.6% while the expenditures are at 22.4% through 25% of the fiscal year.

   *b) FY 2018 Agency Audit Report – Draft*
   
   P Mauney noted that the FY 2018 audit was completed by Dunham, Aukamp, and Rhodes PLC and that this was another clean audit thanks in large part to Terry Snead. P Mauney pointed out a jump in the net position due to change in GASB 68 adjustment, but that the Commission’s liquid assets were not at that level since most of that increase is tied to retirement funding. He reminded the Commission that staff will request adoption of the Audit in December and asked for questions or concerns be passed along to staff.

10. **Executive Director’s Report**

    P. Mauney expressed his appreciation for the support at the Annual Meeting in September, with 16 of 21 Commissioners in attendance along with numerous other elected officials and partners, and that the Commission was pleased to be back in Fauquier County for the meeting.

    P. Mauney reported that J Costello has been in the process of conducting outreach for the Regional Bicycle/Pedestrian/Active Transportation plan. On November 1st there will be a Tenant Rights and Responsibilities Workshop to reach out and inform people who are dealing with housing issues. Since Jenny has moved into this position there will be more outreach workshops conducted along with other community agencies throughout our region.

    P. Mauney also noted two other potential workshops. One may be focused on non-agriculture fill on agricultural lands. Fauquier County recently amended its zoning ordinance related to such activities, and there is potential to partner with the Northern Virginia Regional Commission and Piedmont Environmental Council to discuss the issue and possible best practices or other solutions. A second workshop is focused on Opportunity Zones. There are three designated areas in the region – near Remington, eastern parts of Culpeper County and Town, and around the Town of Orange. Staff is working with economic development staff in those Counties and Towns to determine interest and possible speakers to engage public and private-sector representatives.

    P. Mauney reported that FEMA provided feedback on the Regional Hazard Mitigation Plan, with some minor revisions requested. Once those changes are approved, staff will be reaching out to the local points of contact to have the plan placed on County and Town agendas for consideration of adoption.
11. **Staff Updates**

*a)* **Chesapeake Bay Watershed Implementation Plan Phase III**

Chairman Crozier asked M. Edwards to provide an update. M. Edwards notes that there will be a meeting on December 6th at the American Legion building outside Remington with the Chesapeake Bay WIP stakeholders from our region, along with the Charlottesville and Northern Virginia areas. This will be a joint meeting with both urban and agriculture sectors to explore potential areas of cooperation between sectors and regions.

M. Edwards also provided information related to the work completed by RRRC staff and the stakeholders from local government, state agencies, and environmental partners. She noted that the stakeholders have concerns with meeting some of the Local Area Planning Goals based on the 2017 numbers provided by DEQ, especially in the septic goals. M. Edwards also presented draft strategies and funding, policy, and programmatic needs in order to meet the goals.

P. McCulla questioned whether the state would be the tracking agency for proposed septic pump-out tracking, or if this could turn into a local mandate. M. Edwards indicated that the Department of Health would be the tracking agency for such a program, as proposed. G. Woods mentioned similar issues related to street sweeping activities. B. Godfrey referenced the cost of tracking various programs compared to the actual benefit accrued within the model.

*b)* **Annual Meeting Follow-Up/Regional Bike-Pedestrian-Outdoor Inventory**

Chairman Crozier asked staff to follow-up on the Annual Meeting speaker on outdoor assets. J. Costello gave a presentation on bike/pedestrian infrastructure throughout the region, specifically referencing connections to statewide or multi-state trails within and outside the region. To date, the mapped inventory includes shared-use trails, sidewalks, bike paths, and hiking trails. J. Costello noted that all jurisdictions have, at minimum, a passing reference to support for pedestrian and/or outdoor recreation, with the Towns of Warrenton, Culpeper, Gordonsville, and Remington, and Fauquier and Culpeper counties having standalone plans.

Mr. Ashby spoke about a cycling group in Remington trying to organize bike rides. J. Crozier mentioned Culpeper has a large cycling group. G. Curry requested that the trails in the Shenandoah National Park be included as the project progresses.

*c)* **Strategic Planning Format & Timeline**

P. Mauney provided a one-page outline of questions that would be distributed to Commissioners, other Elected officials in the region, and other regional stakeholders as part of the strategic planning process. The survey will be sent prior to Thanksgiving and P. Mauney anticipates hiring a facilitator to meet with the Commission for a strategic planning exercise prior to either the February or April 2019 meetings in order to provide staff the framework for future years’ work plan priority areas.

12. **New Business**

*a)* **RRRC Application to Federal Transit Administration Innovative Coordinated Access and Mobility (ICAM) Pilot Program**

Chairman Crozier asked P. Mauney to provide information on item 12A. P. Mauney referenced a handout developed by Kristin Lam Peraza. Staff is requesting authorization to submit a grant application to the Federal Transit Administration to develop a pilot
Health Transportation Cooperative Partnership through the Foothills Area Mobility System network. The deadline for this grant is November 13th, and there is a 20% local match required. Staff is working to meet that 20% match with partner organizations. At this time, no RRRC funds would be utilized as match, and P Mauney indicated that should any RRRC funds be required, he would recirculate the request to the Executive Committee.

B Godfrey moved to authorize staff to submit the application to the FTA ICAM Pilot Program, 2nd by J Hobbs. The motion carried.

b) Request for Approval of Part-Time, Temporary Position (Tourism/Grants)
P. Mauney shared a draft job description for a part-time, temporary position to assist with Tourism initiatives. With internal staff promotions in the past 8 months, there is a need to have a part-time employee to work on two current grants, and continue to coordinate with regional tourism directors. The initial term would be for the 2019 calendar year, with potential to continue if funding is available.

S Walker moved to approve the request, 2nd by M Roby. The motion carried.

c) Biennial Report on Virginia’s Planning District Commissions
P Mauney noted that he included this report for Commissioners’ information, particularly as a way of learning what types or programs and projects other Regional Commissions are working on currently.

13. Closed Session
There was no closed session held.

14. Upcoming Meetings
Chairman Crozier noted several upcoming meetings.

15. Regional Roundtable
Commissioners discussed items from their localities

16. Adjournment
R Welch moved to adjourn, 2nd by M Roby. The Chairman adjourned the meeting.

Respectfully Submitted by:

[Signature]

Patrick L. Mauney
Secretary & Executive Director

(Draft by Monica Creel)
MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: December 4, 2018
Subject: FY 2019 Year to Date Revenues & Expenditures

FY 2019 Revenue and Expenditure reports through November 30, 2018 are enclosed for your review. These are unaudited reports through 42% of the fiscal year.

Revenues received are at 50.5%. For the remainder of the fiscal year, revenues will be generated from project/grant reimbursements and will vary month to month based on the program. At this time, all projects are within expected totals, although some projects may exceed expected revenues by the end of the fiscal year.

Expenditures are at 37.2% of budgeted amounts as of the end of November. Two items over budget are the Office Maintenance line, previously discussed, and the Virginia Homeless Solutions Program (VHSP) expense related to staff attendance at the Governor’s Housing Conference. Those expenses are reimbursable through the grant.

I also note that we have added a line item for expenses from a PATH Foundation grant for Mobility Management outreach and gas cards. These funds were received in FY 2018, but will be expended before the end of the 2018 calendar year. The addition of this line item is offset by reductions in the DRPT Mobility Management and 5310 Operating expense line items.

REQUESTED ACTION: Approval of the Revised Budget to reflect the PATH Foundation grant expenses.
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### Rappahannock-Rapidan Regional Commission
**Expenditure Snapshot - November 30, 2018**

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<th>Adjustments</th>
<th>Adjusted Budget</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
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</table>

Unprogrammed Revenues:

$ -
MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission

From: Patrick L. Mauney, Executive Director

Date: December 4, 2018

Subject: FY 2018 RRRC Audit Report

The FY 2018 Financial Audit for the organization was provided to you in October for review, and staff requests adoption of the Audit at the December meeting. This will ensure on-time submission of the audit required by various grant contracts.

Two minor changes were made by the auditor subsequent to the October meeting:

Page 5 (page 8 of the .pdf): GASB 68 adjustment for 2017 was broken out from the Fringe amount.

Page 16 (page 19 of .pdf): Loan payment schedule in Note 3 corrected.

Several copies of the revised Audit will be available at the meeting or the Audit may be accessed at http://www.rrregion.org/pdf/Agendas/201812/FY18Audit.201812.red.pdf.

REQUESTED ACTION: Adoption of the FY 2018 Audit Report.
Executive Director’s Report
December 5, 2018

The purpose of this report is to provide members of the Regional Commission with a summary report of work plan-related activities, staff attendance and participation at local/regional/statewide meetings, and updates on initiatives impacting the Regional Commission and our localities.

Administration:
• Along with Vice-Chair Coiner, VAPDC Director David Blount, and two other PDC Directors, I met with leadership staff at the Department of Conservation and Recreation, and the Virginia Department of Agriculture and Consumer Services in late October. This was the first in a series of planned meetings with state agencies to communicate the value of Regional Commissions as partners, and I will plan to share future updates based on the success of those visits.
• Staff is currently reviewing applications received for the part-time Tourism planner position and I am hopeful of having a new employee on board early in 2019.
• FY 2020 budget requests for Culpeper County and Orange County are in development ahead of their December deadlines. Requests to other counties and towns will be completed in January. Please be reminded that the RRRC dues and housing/homelessness coordination requests are unchanged from FY 2019.

Emergency Planning/Haz Mit
• Joe and I provided revisions to the draft Hazard Mitigation plan to FEMA in mid-November and subsequently received an Approved Pending Adoption status. At this time, we are working with your local governments to place the Hazard Mitigation plan on Board/Council/committee agendas for review and adoption locally. We are happy to be present at any local meeting to answer questions about the plan, update process, or adoption request.

Local Technical Assistance/Regional Coordination
• In addition to projects referenced above, ongoing local projects include:
  o CDBG work with Orange County on a Sewer planning study for a small neighborhood in the County
  o Potential CDBG project in coordination with Culpeper County at the Carver Center focused on the food processing/kitchen opportunity
  o Virginia Telecommunications Initiative application with Madison County and private sector
  o Comprehensive Plan mapping revisions for Rappahannock County
  o Mapping analysis for the Town of Gordonsville

Homelessness/Affordable Housing
• The November 1st Tenant Rights and Responsibilities workshop hosted by Foothills Housing Network was a success, with more than 25 participants. There was particular interest in mobile homes and the intricacies associated with ownership of the mobile home, but not the land.
• Jenny Biché and Jessi Mason attended the Governor’s Housing Conference in Arlington in mid-November.
Environmental/Natural Resources

- The Chesapeake Bay Watershed Implementation Plan Phase III process continued with a joint meeting between PDC stakeholders and Soil & Water Conservation Districts on December 6th in Remington. Participants from the Northern Virginia and Thomas Jefferson regions were also included. DEQ and others have indicated interest in continuing to partner with Regional Commissions to continue the progress that has been made since July. I will keep you updated as to future funding opportunities related to that effort.

- I presented briefly to the Culpeper County Rules Committee in November regarding the Solar analysis completed by our staff.

Economic Development & Tourism

- ‘Tween Rivers Trail members were invited to a networking social on Monday, December 10th at Stoneridge Event Center. This is an opportunity for trail sites to interact, discuss common issues, and develop partnerships for marketing or other packages, and is typically held annually in December.

Transportation

- Three resolutions related to RRRC’s Commuter Services and Mobility Management programs are on your agenda this month. These programs have provided critical support for staff related to alternative transportation modes, including the Foothills Express service and transportation demand management. Kristin, Terry, Monica, and Jenny have all participated with Department of Rail and Public Transportation in grant workshops in preparation for these submissions prior to February 1st.

- The Rural Transportation Committee will meet December 13th at 1:30 p.m. Topics include the Highway Safety Improvement Program and the upcoming VTrans update.

- Joe Costello is currently working with the Town of Gordonsville to develop a Safe Routes to School mini-grant application to provide technical assistance for a walkabout study at Gordon-Barbour Elementary School. Similar efforts have been conducted at other schools in the region previously.
MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: December 3, 2018
Subject: Resolution of Adoption for the 2018 Rappahannock-Rapidan Regional Hazard Mitigation Plan

You may recall that Regional Commission staff has been working with local emergency management officials, planners, public works, Virginia Department of Emergency Management (VDEM) and other stakeholders over the past 20 months on an update to the Rappahannock-Rapidan Regional Hazard Mitigation Plan. Hazard Mitigation plans are required by the Federal Emergency Management Administration (FEMA) to qualify for certain funding programs, including the Pre-Disaster Mitigation (PDM) and Hazard Mitigation Grant (HMGP) programs. FEMA requires plans to be reviewed and updated every five years to maintain eligibility for these programs.

RRRC coordinated the update process, including stakeholder meetings, data collection and analysis, and plan revisions between March 2017 and June 2018. Local representatives reviewed and submitted changes to local jurisdiction mitigation strategies, critical facilities, unique hazards, and capability assessments.

FEMA provided Approval Pending Adoption status to the plan on November 21, 2018 and staff is now working with local points of contact to adopt the plan in each participating jurisdiction. All jurisdictions, with the exception of the Town of The Plains and Town of Washington, participated in the update. Those towns are covered under the plan by participation of Fauquier County and Rappahannock County, respectively.

Due to the size of the plan, plan documents and appendices may be accessed at http://www.rrregion.org/mitigation.html. An Executive Summary document will be provided at the meeting on Wednesday.

Staff requests adoption of the plan by the Regional Commission. The plan will become effective on the date of the first local adoption.

REQUESTED ACTION: Consider the attached Resolution Adopting the 2018 Rappahannock-Rapidan Regional Hazard Mitigation Plan
Rappahannock-Rapidan Regional Commission

Resolution to Adopt the
2018 Rappahannock-Rapidan Regional Hazard Mitigation Plan

WHEREAS, the Rappahannock-Rapidan Regional Commission, hereafter referred to as the “Commission,” like any region, is vulnerable to an array of natural and human-caused hazards that can result in loss of life and damages to public and private property; and

WHEREAS, it is the intent of the Commission to protect the citizens and property within the region from the effects of natural hazards to the furthest extent possible; and

WHEREAS, the Commission, in coordination with local governments within the region, has gathered information and prepared the Rappahannock-Rapidan Regional Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Federal Emergency Management Agency and the Virginia Department of Emergency Management have reviewed said plan, and have approved the plan pending the completion of local adoption procedures;

NOW, THEREFORE, IT IS RESOLVED that the Rappahannock-Rapidan Regional Commission hereby:

1. Adopts the 2018 Rappahannock-Rapidan Regional Hazard Mitigation Plan; and

2. Agrees to take such other official action as may be reasonably necessary to carry out the proposed actions included in the Regional Mitigation Strategies section of the Plan.

Adopted this 12th day of December, 2018 by the Rappahannock-Rapidan Regional Commission, being duly assembled.

________________________________________
James P. Crozier, Chair
Rappahannock-Rapidan Regional Commission

ATTEST:

___________________________________
Patrick L. Mauney, Executive Director
Rappahannock-Rapidan Regional Commission
MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission

From: Patrick L. Mauney, Executive Director

Date: December 3, 2018

Subject: RRRC Title VI Plan

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." Recipients of public transportation funding from FTA and the Virginia Department of Rail and Public Transportation (DRPT) are required to develop policies, programs, and practices that ensure that federal and state transit dollars are used in a manner that is nondiscriminatory as required under Title VI.

In August 2014, the Regional Commission adopted a Title VI Plan as a requirement of grant funding received for Mobility Management and Foothills Express Operating Assistance from the Federal Transit Administration (FTA) and the Department of Rail and Public Transportation (DRPT).

In June 2018, DRPT informed Commission staff that a review and update of the plan was required to be completed in order to maintain compliance with current FTA Section 5310 grants received by the Commission. Commission staff has worked with DRPT and a DRPT consultant to review and revise the Title VI Plan.

Hard copies of the revised plan and appendices will be available at the meeting or you may access the plan at http://www.rrregion.org/pdf/Agendas/201812/RRRC.TitleVI.Plan.201812.pdf.

REQUESTED ACTION: Adoption of the 2018-2021 RRRC Title VI Plan.
MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: December 5, 2018
Subject: RRRC Application to DRPT for FY 2019 Transportation Demand Management Operating Assistance

The Regional Commission’s Commuter Services program receives funding from the Department of Rail and Public Transportation to support staffing and technical assistance related to the oversight and implementation of the regional ride matching and commuter assistance program. A resolution of approval from the Regional Commission is required prior to submitting the application for funding for FY 2020 on February 1, 2019. A draft resolution and marketing timeline are included here for your review.

Funding from this grant supports 1.5 full-time equivalent staff at the Commission, along with outreach, advertising, and marketing initiatives related to rideshare and ride matching services. The funding requested from DRPT is $129,920 and the 20% local match amount of $32,480 will be met via funding received from RRRC’s per capita dues requests to our member jurisdictions.

Staff will be available to answer any questions related to this request.

REQUESTED ACTION: Approval of the attached Resolution for RRRC staff to submit the FY 2020 Transportation Demand Management Operating Assistance program application to the Department of Rail and Public Transportation and to authorize the Executive Director to execute the contract documents upon successful receipt of the grant.
Rappahannock-Rapidan Regional Commission

Resolution Certifying Funding Request to the Virginia Department of Rail and Public Transportation Demand Management Operating Assistance Program for Fiscal Year 2020

BE IT RESOLVED by the Rappahannock-Rapidan Regional Commission that the Executive Director is authorized, for and on behalf of the Rappahannock-Rapidan Regional Commission, hereafter referred to as the, PUBLIC BODY, to execute and file an application to the Department of Rail and Public Transportation, Commonwealth of Virginia, hereafter referred to as the, DEPARTMENT, for a grant of financial assistance in the amount of $129,920 to defray eighty percent (80%) of the costs borne by the PUBLIC BODY for a ridesharing program and other public transportation purposes and to accept from the Department grants in such amounts as may be awarded, and to authorize the Executive Director to furnish to the DEPARTMENT such documents and other information as may be required for processing the grant request.

The Rappahannock-Rapidan Regional Commission certifies that the funds shall be used in accordance with the requirements of Section 58.1-638.A.4 of the Code of Virginia, that the PUBLIC BODY will provide funds in the amount of $32,480, which will be used to match the state funds in the ratio required in such Act, that the records of receipts of expenditures of funds granted the PUBLIC BODY may be subject to audit by the DEPARTMENT and by the State Auditor of Public Accounts, and that funds granted to the PUBLIC BODY for defraying the expenses of the PUBLIC BODY shall be used only for such purposes as authorized in the Code of Virginia. The undersigned duly qualified and acting Executive Director of the PUBLIC BODY certifies that the foregoing is a true and correct copy of a Resolution, adopted by the Rappahannock-Rapidan Regional Commission on the 12th day of December, 2018.

_____________________________________________________
Executive Director
December 12, 2018
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**Commuter Services Work Plan Spending & Project Timeline**

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<th>Dues &amp; Subscriptions</th>
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*Miscellaneous Costs / New Outreach Opportunity / Additional Training/Education - $6,204
Marketing/Outreach/Advertising: $65,700
Salaries/Fringe/Indirect Charges: $98,780
Total Grant - $162,400
MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: December 5, 2018
Subject: RRRC Application to DRPT for FY 2020 Mobility Programs funding

In FY 2019, the Regional Commission’s Commuter Services program received funding from the Department of Rail and Public Transportation (DRPT) to support Vanpool programs originating within the region. Prior to the current fiscal year, these funds were included in the Transportation Demand Management (TDM) Operating grant. However, changes to DRPT’s grant programs now require a separate application for Vanpool funding via the Mobility Programs grant program.

Funding is utilized for Vanpool start-up assistance, marketing, and short-term subsidies for qualifying operators, along with minimal staff time related to administration and reporting. The funding requested from DRPT is $8,000 and the 20% local match amount of $2,000 will be met via funding received from RRRC’s per capita dues requests to our member jurisdictions.

Staff will be available to answer any questions related to this request.

REQUESTED ACTION: Approval of the attached Resolution authorizing the FY 2020 application for the Mobility Programs grant program to the Department of Rail and Public Transportation and to authorize the Executive Director to execute the contract documents upon successful receipt of the grant.
Rappahannock-Rapidan Regional Commission

Resolution Certifying Funding Request to the Virginia Department of Rail and Public Transportation Mobility Programs Grant Program for Fiscal Year 2020

BE IT RESOLVED by the Rappahannock-Rapidan Regional Commission that the Executive Director is authorized, for and on behalf of the Rappahannock-Rapidan Commuter Services, hereafter referred to as the, PUBLIC BODY, to execute and file an application to the Department of Rail and Public Transportation, Commonwealth of Virginia, hereafter referred to as the, DEPARTMENT, for a grant of financial assistance in the amount of $8,000 to defray the costs borne by the PUBLIC BODY for public transportation purposes and to accept from the Department grants in such amounts as may be awarded, and to authorize the Executive Director to furnish to the DEPARTMENT such documents and other information as may be required for processing the grant request.

The Rappahannock-Rapidan Regional Commission certifies that the funds shall be used in accordance with the requirements of Section 58.1-638.A.4 of the Code of Virginia, that the PUBLIC BODY will provide funds in the amount of $2,000, which will be used to match the state funds in the ratio required in such Act, that the records of receipts of expenditures of funds granted the PUBLIC BODY may be subject to audit by the DEPARTMENT and by the State Auditor of Public Accounts, and that funds granted to the PUBLIC BODY for defraying the expenses of the PUBLIC BODY shall be used only for such purposes as authorized in the Code of Virginia. The undersigned duly qualified and acting Executive Director of the PUBLIC BODY certifies that the foregoing is a true and correct copy of a Resolution, adopted by the Rappahannock-Rapidan Regional Commission on the 12th day of December, 2018.

_____________________________________________________
Executive Director
December 12, 2018
MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: December 3, 2018
Subject: RRRC Application to DRPT for FY 2020 Section 5310/New Freedom Funding

The Regional Commission serves as the applicant for Section 5310 (previously New Freedom) funding on behalf of the Foothills Area Mobility System (FAMS) program through the Department of Rail and Public Transportation. This grant program provides federal and state funding for two initiatives:

FAMS Mobility Management Program: 20 hours per week at RRRC for regional Mobility Management, and staffing for 1.5 full-time equivalent positions at the One-Call Center under contractual agreement with Rappahannock-Rapidan Community Services. The Mobility Management grant requires 4% match, apportioned to RRRC and RRCS based on amount received and total costs. RRRC’s share of the match is derived from the local per capita dues assessment as in-kind staff time.

Foothills Express Transit Service: The service operates between Culpeper, Madison, and Charlottesville. Currently, the service will transition to Virginia Regional Transit and will operate Tuesdays, Wednesdays, and Thursdays, with no expected changes for the FY2020 grant application. The Foothills Express requires a 10% match and RRRC will submit equal requests to Culpeper County and Madison County for their consideration during their respective budget development processes.

Staff will be available on December 12th and thereafter to answer any questions.

REQUESTED ACTION: Approval of the attached Resolution for RRRC staff to submit the FY 2020 Section 5310 grant program application to the Department of Rail and Public Transportation and to authorize the Executive Director to execute the contract documents upon successful receipt of the grant.
Rappahannock-Rapidan Regional Commission

Resolution Authorizing Execution of Agreement with the Virginia Department of Rail and Public Transportation for Fiscal Year 2020

For Funding to Support the Regional Mobility Management Program and Foothills Express Transit Service

WHEREAS, the Rappahannock-Rapidan Regional Commission, hereafter referred to as the “Commission,” desires to obtain funding to support the Foothills Area Mobility System (“FAMS”) Regional Mobility Management program and Foothills Express Transit Service; and

WHEREAS, the Department of Rail and Public Transportation (“DRPT”) accepts applications for transit projects utilizing multiple state and federal funding sources to support eligible projects including regional mobility management and coordination and transit services; and

WHEREAS, the Commission gratefully acknowledges the importance of past and future DRPT funding in support of the Regional Mobility Management program, Foothills Express, and Coordinated Human Services Mobility plan coordination; and

WHEREAS, the Commission, upon award of funding, desires to enter into a contract with DRPT to support the continued operation of the Regional Mobility Management program and Foothills Express transit service; now therefore

BE IT RESOLVED that the Commission does hereby endorse and convey its full support on behalf of the above-referenced application for funding; that the Executive Director is authorized to execute and file said application and to accept from DRPT a grant in such amount as may be awarded, and to furnish to DRPT such documents, local and in-kind match, and other information as may be required for processing the grant request.

Adopted this 12th day of December, 2018 by the Rappahannock-Rapidan Regional Commission, being duly assembled.

________________________________________
James P. Crozier, Chair
Rappahannock-Rapidan Regional Commission

ATTEST:

___________________________________
Patrick L. Mauney, Executive Director
Rappahannock-Rapidan Regional Commission
MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: December 3, 2018
Subject: Regional Legislative Platform

As you may recall, Mr. Eldon James discussed the VACo Region 7 legislative platform with the Regional Commission in August. Comments from that meeting and other local review have been incorporated into the draft 2019 VACo Region 7 Legislative Platform that is attached.

The Commission may wish to express its support of the legislative platform at this time. If action is taken, I will submit a letter to Mr. James expressing such.

REQUESTED ACTION: The Commission is asked to consider endorsement of the VACo Region 7 platform.
PRIORITY ISSUES

Children’s Services Act

Since its foundation in 1992, the Virginia Children’s Services Act has led the nation by consolidating funding sources and carefully coordinating treatment services for children with severe and significant needs. This care coordination has proven successful in both meeting needs for individual children, and in proving that state and local responsibility and cost sharing can and does work.

It is critical that when the General Assembly or the State Executive Council (SEC) directs changes in CSA law, policy or implementation guidelines the outcomes benefit those served and respects the shared-cost relationship of the Commonwealth and localities. When cost savings decisions are made they must show savings for both funding partners. Furthermore, the General Assembly and the SEC must direct the state Office of Children’s Services staff to work closely with local governments in a manner that further enhances the collaborative partnership established in the CSA and improves the outcomes observed in this special population of children.

The Region supports the current structure under the CSA law that vests with the local Family Assessment and Planning Team (FAPT) and Community Policy and Management Team (CPMT) the responsibility to ensure that the proper services are selected for each child, to be provided by properly licensed providers, and at reasonable costs to the public.

Finally, the Region strongly supports the modification of current policy barring the use CSA funds to provide services in any public school setting during the school day. The use of private day school placements for students has skyrocketed across the Commonwealth for many years, highlighting the need to consider policy changes to encourage innovative approaches to educating these youths within the community school system. The Region supports the establishment of therapeutic public day schools pilot programs supported by CSA funds.

Broadband

A large portion of the residents of the Region has no access to broadband. Residents in every jurisdiction, even in the most urban, lack access. Broadband access strengthens K-12 education, healthcare delivery, economic development and lessens stress on the transportation network. The Region encourages state financial support for expanded broadband capacity as well as strengthened local authority to deploy broadband directly or through public-private partnerships.

Improving Virginia’s Smart Scale Program

The Region supports changes to Smart Scale --

1. Improve the Smart Scale Scoring Process:
   a. Include traffic for all 7 days
b. Use total cost versus smart scale request costs  
c. Change accessibility measure threshold from 45 minutes to 90 minutes  
d. Restrict Statewide High Priority Program funding to Highway and Transit projects on a Corridor of Statewide Significance costing at least $10 Million.

2. Smart Scale Funding Process:  
a. Request a study to review and potentially change the District Grant Allocation Formula - specific issues of concern:  
   • Created for a different purpose in 1986 for Primary-Secondary-Urban allocation (40/30/30)  
   • Interstates not included in formula but eligible to receive funding  
   • Not consistent with national standard of 2010 Federal Functional Classification  
   • Urban component of population based on city & town population instead of national standard of urbanized area

3. State Transportation Funding Study Request.  
a. Current system based on gas taxes is failing due to emergence of hybrid and alternative fuel vehicles.  
b. Need for a study to develop a new sustainable system less reliant on gas taxes.

Finally, the Region supports preserving the option to widen I-95 in Stafford between Exit 143 and Exit 133 from 6 to 8 lanes without I-95 Express Lanes restrictions requiring the State to pay competition compensation.

Viability of Cash and Off-Site Proffers

Conditional zoning was authorized by the Virginia General Assembly over 30 years ago. The goal was to address the rigidity of traditional zoning methods to address conflicts between competing and incompatible land uses.

As designed and utilized for decades, conditional zoning allows reasonable conditions, known as proffers, to be offered by the applicant during a rezoning process as a way of mitigating the impacts of the proposed rezoning. Proffers could include land, infrastructure, cash or other conditions or constraints on the use of the property. These proffers, if accepted by the governing body as part of the rezoning approval, become part of the zoning ordinance as it applies to that property. In theory, conditional zoning allows land to be rezoned that might not otherwise be rezoned because the proffers can address community concerns arising from the rezoning. In the 2016 session SB549 created a new section, 15.2-2303.4, which dramatically changed the way off-site and cash proffers can be offered, considered, accepted and used to support public facilities.

Section 15.2-2303.4 (2016) imposes limitations and uncertainty including:  
• If an applicant submits an amendment to a project’s proffers that were approved prior to July 1, 2016 do all cash or off-site proffers associated with the project come under the new statute or simply those proffers that are the subject of the amendment?
• What is the definition of “specifically attributable” and how does this impact a proposed rezoning that generates a need for “some” capacity improvement?
• In the case of some capacity improvement need it must be an “identifiable portion of a need.” What does this mean and how is it determined?
• Should utility facilities be included as a category of public facility that may be addressed through proffers?
• What level of formality is required to establish that a proffer has been “suggested, requested, or required” by the locality?
• The uncertainty regarding the reasonableness of proffers, coupled with the loss of the presumption of validity, the “clear and convincing” standard of proof, and the potential award of attorneys’ fees, has caused localities to limit proffer discussion during the rezoning process, or to forego proffer authority altogether.

When the Code of Virginia creates uncertainty local government attorneys, cautious by nature, advise their clients to err on the side of caution. Consequently, the very dialogue and negotiation that conditional zoning was designed to foster has been severely limited. This limits the ability of developers to respond to the concerns of neighbors and consequently jeopardizes private development. The 2016 change is therefore having a negative economic impact.

With the most recent changes relative to cash and off-site proffers, the time might be right to consider impacts fees as an appropriate means for supporting the capital improvement costs driven by new residential development. The Region therefore supports SB208 (Stuart) that will be considered by the full Senate early in the 2019 legislative session.

OTHER ISSUES
Tax Reform and Local Revenues Generally
Local taxes such as the Business Professional and Occupational License tax (BPOL) and the Machinery and Tools tax (M&T) are frequently mentioned as taxes the General Assembly should consider for elimination. We recognize the need to promote business growth and support efforts to do so but those that can result in reducing local services that support economic development or raising other taxes will undermine the intended purpose. Before tax system changes are enacted the Region supports thorough study of the entire system and the consequences, both intended and unintended, associated with potential changes. The Region further believes that such study should include consideration of equal taxing authority between cities and counties.

Transportation Generally
The Region applauds the efforts made over the past several years to adequately fund our growing transportation needs but the job is not done. Sound decision-making must continue to recognize the linkage between land-use and transportation decisions to achieve cost-effectiveness and to retain
quality of life. The Region supports efforts to enhance transportation funding. Growing transportation needs and the deterioration of critical transportation infrastructure, e.g., roads, bridges, is creating detrimental impacts to economic vitality and safety across the region.

The Region strongly encourages VDOT to fully utilize its funding authorization for the Revenue Sharing Program.

We recognize that the General Assembly and the Administration will continue to review the structure of our transportation system and may consider the potential for devolution of certain functions that have been the responsibility for the Commonwealth for almost a century, such as the secondary road network. The Region is opposed to devolution of state transportation responsibilities to counties and we urge the Administration and the General Assembly to work collaboratively with local governments during such reviews.

The Region supports efforts to improve rail service along the I-95 and Route 29 corridors. As part of this efforts the Region encourages the Commonwealth to work cooperatively with the Region’s localities to identify potential alternatives and to consider the potential impacts such efforts can have on property owners in or near the corridor.

The region supports efforts to maintain safe and reliable transit services and encourages the Commonwealth to take steps to address the pending decrease in funding to the State Transit Capital Program. The use of bond revenues from Transportation Capital Project Revenue (CPR) for transit capital projects at the end of FY 2019 may shift the funding burden for transit projects to local governments, potentially resulting in higher fares, use of older vehicles and equipment, and cuts to transit service hours. The region supports efforts to identify a steady, reliable transit capital program revenue stream in support of safe and efficient transit operation.

**Chesapeake Bay Restoration and Stormwater Management**

The proposed Chesapeake Bay TMDL and Virginia’s Watershed Implementation Plan (WIP) requires 2-year milestones for the Commonwealth and its MS-4 localities. Without aggressive state investment in meeting these milestones Virginia localities will be under the threat of limited economic growth, including non-MS-4 localities. The Region urges the Governor and the General Assembly to be actively involved in identifying and resourcing proven traditional as well as innovative solutions. The Region supports continued efforts to improve administrative efficiencies of the state-local relationship. As experience is gained we believe needed enhancements will be identified and following the principles of adaptive management we can respond with appropriate legislative or regulatory revisions. The Region supports coordinated planning for meeting Chesapeake Bay Program goals and appreciates the Commonwealth’s recognition and planning goals or targets are for planning purposes only if not specific to an MS-4 permit.
Alternative On-Site Septic Systems (AOSS)

AOSS are an important means of safely treating wastewater in areas where traditional septic treatment systems will not work. With regulation of these systems vested largely with the Virginia Department of Health localities have limited ability to respond when an AOSS unit does not meet treatment standards. The Region encourages the General Assembly to provide adequate authority for VDH or localities to respond to AOSS failures to protect the public health and water quality especially in circumstances where an AOSS owner refuses to properly care for the system or when the owner cannot afford to make needed repairs or improvements.

Water Supply

The Region is concerned about safe, adequate and affordable water supply for human consumption and economic development. The Region supports policies and financial investments by the Commonwealth that promotes long-term solutions to the needs of our communities for a safe and reliable water supply. Private water systems must be properly regulated to protect citizens’ needs for safe, reliable and affordable drinking water.

State Funding for Local and Regional Jails

In 2010, the General Assembly reduced the amount paid to local jails for local inmates from $8 per day to $4 per day and reduced the amount for state responsible inmates from $14 per day to $12 per day. This saved the state over $19 million annually by transferring the cost to local taxpayers.

The Region urges the General Assembly to return to paying $14 per day for all state responsible inmates for whom they are now paying $12 per day, the additional cost to the state would be approximately $6 million annually. At this time the $4 per day payment for local inmates would not be changed.

Education Funding

The Region is deeply concerned by the trend of declining state financial support for K-12. The Region encourages the Commonwealth to reverse this trend including among other things important school safety efforts such as the funding of School Resource Officers in all schools. The Region also supports the protection of local governing body authority to evaluate and approve any reallocation of year-end fund balances.

Economic and Workforce Development

The Region supports continued efforts by the Commonwealth to enhance a broader-based economy and increase private sector employment opportunities. The Region further supports enhanced funding of workforce training programs to support credential attainment by workers who support businesses and industries essential to the new Virginia economy.
Local Land Use Authority

The Region strongly supports the maintenance of all existing authority of local government for planning, zoning and related activities. While efforts to enhance a broader-based economy rightly include examination of local rules and regulations that can impact private investment decisions such examination must balance the economic goals with the goals of protecting existing communities and property rights. Decisions impacting our neighborhoods and communities are most appropriately made at the neighborhood and community level.

Mental Health Services

The Region strongly supports a sustained focus by the state on Virginia’s mental health services system to ensure, through evaluation and investment, that appropriate and effective outpatient and in-patient services are available across the Commonwealth. The Region encourages reforms provide for alternative placement for local jail inmates with serious mental health issues that should not be left to jail personnel to address.

Substance Abuse

According to the American Public Health Association (APHA), every 19 minutes, someone in the United States dies from and unintentional prescription drug Overdose. This epidemic is having devastating impacts on families and communities. The Region supports legislative and educational efforts to emphasize prevention and address misuse. The APHA recommends legislation to address physical and mental status examination, doctor shopping, tamper-resistant prescription form requirements, regulation of pain management clinics, prescription drug monitoring, prescription drug overdose emergency response immunity and access to naloxone. Emergency community-based support systems need strengthening to enable local agencies to respond to the needs of impacted families.
MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: December 4, 2018
Subject: Formation of Nominating Committee

As you may recall, Commission officers serve one-year terms beginning March 1st of each year and may serve two consecutive terms. Traditionally, the Executive Committee serves as the Nominating Committee in order to ensure that at least one member from each County or a Town located within each County is included.

Presently, Fauquier County, Madison County, Orange County, the Town of Culpeper, and the Town of Gordonsville are represented on the Executive Committee.

The Chair, Vice-Chair, and Treasurer are all currently serving the final year of their terms in their current positions.

REQUESTED ACTION: Formation of a Nominating Committee to identify a slate of Officers for terms beginning March 1, 2019