



Rappahannock-Rapidan Region All-Hazard Mitigation Plan Revision

Work Session #2

Rappahannock-Rapidan Regional Commission

Meeting Minutes – July 13, 2010

Attendees:

Fritz Alderman	Town of Culpeper
Cynthia Bambara	Lord Fairfax Community College
Josh Bateman	Town of Orange
Jenny Biche'	Rappahannock-Rapidan Regional Commission
Chris Boies	Lord Fairfax Community College
Deirdre Clark	Rappahannock-Rapidan Regional Commission
John Harkness	Orange County
Debbie Kendall	Orange County
Terry Lasher	Virginia Department of Forestry
Sharon Lee	Town of Remington
Patrick Mauney	Rappahannock-Rapidan Regional Commission
Isabel McLoughlin	Rappahannock-Rapidan Regional Commission
Jimmy Steward	Town of Remington
Eric White	Rappahannock Electric Cooperative

Overview

Following introductions, attendees were asked to sign in and complete the Log Match Sheet* to document time and travel as required by the grant agreement.

Deirdre Clark provided a project update. Discussion focused on the following concerns:

- Stage One: Currently incomplete; requires that all participating localities provide information regarding:
 - Hazard ID & Risk Assessment
 - Assets
 - Vulnerability
 - Capability Assessment
- Mitigation strategies and actions must be specific and linked to gaps and/or needs identified by the locality;
- The development of mitigation strategies and actions will require collaboration among staff and elected officials from each locality;
- All required reviews, approvals and adoption must be completed by the end of October, 2011;
- Public meetings will be held to assure inclusion of all interests and concerns;
- A comprehensive review of all plan sections is required. Each participating locality must provide updated information (MOA:10.08)
- Review of information provided to date (see Mitigation Plan Update, Workshop #2, July 13, 2010: <http://www.rrregion.org/mitigation.html>).

Next steps - Assets and Critical Facilities Inventory - findings lead to Stage Two:

- Identification of mitigation goals and objectives
 - Review your locality's current goals* and determine relevance
 - Determine progress in terms of existing mitigation strategies
 - Hold meetings with planners, first responders, and other appropriate individuals to analyze, list and discuss opportunities
- Develop new strategies that reflect updated risk and capability assessments
- Risk and capability assessments are the foundation for the identification of mitigation actions
 - Gaps equal opportunities

Patrick Mauney provided information on HAZUS software data that will be used to identify and inventory local resources. He indicated that the HAZUS inventory is not necessarily comprehensive. Each jurisdiction is encouraged to add assets and critical resources to the inventory. Clarification of these categories was provided as follows:

- Asset - any manmade or natural feature that has value, including people; buildings; infrastructure such as bridges, roads, sewer and water systems; lifelines such as electricity and communication resources; and environmental, cultural, or recreational features such as parks, dunes, wetlands, and landmarks
- Critical facility - those that are essential to the health and welfare of the locality and especially important in disaster management and recovery. Critical facilities include transportation systems, lifeline utility systems, high potential loss facilities, and hazardous material facilities. Each locality needs to determine and identify its assets and critical facilities. Examples to consider include:
 - Government Offices
 - Water Supply Systems
 - Water Treatment Facilities
 - Transportation Systems
 - Nursing Homes
 - Electric Company
 - VDOT Maintenance Facilities
 - Public Transportation (school buses for evacuation)

The vulnerability of critical facilities must be carefully considered. Worksheet #4 of the Data Collection Guide might be helpful in making that determination.

It was suggested that in addition to the facilities themselves, thought be given to the infrastructure that serves them.

Mitigation Action Worksheets and Guidelines are provided to assist with the next phase of the revision. Consider partnering with adjacent/regional partners across county/town lines and discuss opportunities. Review findings from 2004, as well as most recent updates provided to VDEM in 2009, and ask:

- Are they still relevant?
- Are they achievable?
- Should they be eliminated/reconsidered/updated/improved?
- Does the technology need to be updated?

In order to allow time for discussion and collaboration, Mitigation Action Worksheets should be completed by late September 2010. R-RRC will be happy to meet to discuss proposed actions and the overall plan. The Steering Committee will meet quarterly to:

- Discuss proposed mitigation actions and review to identify collaborative opportunities
- Schedule and plan public meetings
- Review section drafts
- Plan the review and approval process

Worksheets 1-9 are now due.

If anyone has any questions or needs assistance, please contact:

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* All referenced documents may be accessed at <http://www.rrregion.org/mitigation.html>.